

## **BOARD OF HEALTH**

### **Minutes**

July 16, 2009

BOH Members Present: Maria Bulzacchelli, David Kaufman, Sandy Sulsky

BOH Members Absent: David Ahlfeld, Nancy Gilbert

Staff: Epi Bodhi, Pamela Field-Sadler

Other: Diana Stein – Amherst Select Board, Susan Waite – Amherst Recycling Coordinator, Attorney D.J. Wilson – Tobacco Control Director/MMA, Alan Root – Amherst Resident, Nick Grabbe – *Daily Hampshire Gazette*

#### **Meeting opened at 7:05 p.m.**

Ms. Sulsky welcomed all present to the meeting and explained in the absence of Chairman Ahlfeld she would preside over the meeting.

### **I. Review & Receive**

#### **A. Meeting Minutes**

1. Meeting minutes from June 25, 2009 -**Accepted as written**

### **II. New Business**

#### **A. Recycling Regulations**

**Present:** Susan Waite – Amherst Recycling Coordinator in attendance.

The BOH reviewed proposed changes to the *Regulations for Refuse Collection and Mandatory Recycling*. Ms. Waite explained the modifications are needed in order to require commercial properties to recycle. The Health Department Sanitarian and Assistant Sanitarian have reviewed the proposed changes. As suggested, Ms. Waite will discuss a non-criminal ticketing option with the DPW Director and ask him to discuss this option with the Town Manager. Ms. Bodhi will review the regulation definitions with Attorney Wilson to ensure consistency with other Board of Health Regulations and make any amendments deemed necessary.

**Motion:** Mr. Kaufman made the motion, seconded by Ms. Bulzacchelli, to adopt the *Regulations for Refuse Collection and Mandatory Recycling* as proposed, as well as authorize Ms. Bodhi to amend the definitions if recommended by Attorney Wilson. **Vote:** Unanimous

### **III. Old Business**

#### **A. Tobacco Regulations**

##### **1. Smoking Disclosure in Multi-Unit Residences**

**Present:** Attorney D.J. Wilson – Tobacco Control Director/MMA and Alan Root – Amherst Resident in attendance.

The BOH heard comments from Mr. Root regarding the most current draft of the proposed Landlord Disclosure Regulation. The BOH reviewed the current revised draft documents of the proposed Landlord Disclosure Regulations submitted by Attorney D.J. Wilson. Ms. Bodhi provided an overview from a meeting with a local landlord. During the discussion the following was noted:

- Attorney Wilson clarified the proposed regulations do not need to be reviewed by the Attorney General.
- Attorney Wilson will revise the draft document to include BOH suggested modifications.
- A Public Hearing will be held on September 17, 2009.
- Ms. Bodhi will consult Town Attorney to clarify the Public Hearing process.

## **2. Open Spaces**

The Board of Health reviewed a modified proposed draft of the current *Town of Amherst Regulation Prohibiting Smoking in Workplaces and Public Places*. BOH members present agreed the addition of Section 4 (3) (G) to the document captured their goal. Attorney Wilson will clarify the language in Section 3. Buffer zones and park and recreation spaces will be included in the next discussion. LSSE will be invited to this discussion.

## **IV. Director's Report**

### **A. Orientation Book**

The Orientation Book has been updated and provided to new BOH member Maria Bulzacchelli.

### **B. FY10 Budget**

Ms. Bodhi provided an overview of the personnel cuts and reduction of hours which affect the Health Department as of July 1, 2009. Ms. Bodhi also informed the BOH the Public Health Nurse, Keith Carlson, has officially submitted a letter of resignation. Mr. Carlson will be a loss to the department.

### **C. Hampshire County Emergency Preparedness Coalition**

Ms. Bodhi informed the BOH that Northampton and the Quabbin Health District have voted to leave the Hampshire County Emergency Preparedness Coalition, and also let the BOH know Town Manager feels it important to stay aligned with Northampton. Ms. Bodhi shared advantages and disadvantages of leaving HCEPC.

**Motion:** Mr. Kaufman made the motion, seconded by Ms. Bulzacchelli, to support the Amherst Health Director in her decision whether or not to leave the HCEPC and form a new Coalition with the City of Northampton and the Quabbin Health District.  
**Vote:** Unanimous

## **V. Schedule Next BOH Meeting/Agenda Closing Date**

- A.** The next BOH tentatively scheduled their next meeting for August 27, 2009.

**Meeting Adjourned: 8:30 p.m.**

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Epi Bodhi, Health Director  
**Approved: 8/27/09**

